



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		BOKARO MAHILA COLLEGE
Name of the head of the Institution		DR MANJU SINGH
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06542-242244
Mobile no.		9199216605
Registered Email		bokaromahilacollege@gmail.com
Alternate Email		drmanju.singh466@gmail.com
Address		SECTOR-III/E, BOKARO STEEL CITY
City/Town		BOKARO STEEL CITY
State/UT		Jharkhand
Pincode		827003
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR PRABHAWATI KUMARI
Phone no/Alternate Phone no.	06542224418
Mobile no.	9431710929
Registered Email	sanjoyprabha@gmail.com
Alternate Email	birendrakumar406@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bokaromahilacollege.org
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.bokaromahilacollege.org/Default.aspx

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.13	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	07-Jan-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Skill development programme by TISS	20-May-2019 90	30
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Regular meeting with teaching, non teaching staff and students. 2. Physical verification of laboratory and library by IQAC team. 3. Motivated teachers towards research work, attending seminar and webinar. 4. Motivated students to take part in sports and extra curricular. 5. Motivated all the departments to organise online classes during lockdown.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Regular meeting conducted with IQAC members, HOD, teaching and office staff.	Number of students increased in classroom.
IQAC team visited the laboratory and library.	Condition of laboratory and library have been improved.
Teachers participated in various seminars and online webinars.	Dr. Nilima Mishra, HOD Physics participated in the refresher program and also took part in online webinar.

	Dr. Manju Singh HOD, Hindi, Dr Y. P. Hushar and Manju Kumari, Dept of Hindi, Dr. M. Debnath, HOD Geography participated in online webinar. Dr. Y.P. Mushar presented a paper on the topic of Gandhi.
Special interaction with students through workshop and fieldwork.	Geography Dept. organised educational tour and field work. Eco Dept. organised workshop regarding Niti Ayog pillar of Indias economic development.
Motivated students to take part in sports and extra curriculum.	Organised women cricket tournament and won the tournament at University level. Students participated in cultural program in BBMK University and won many prizes.
IQAC team motivated for online classes and solved the students queries.	Teachers of all departments taking online classes and trying to complete the syllabus.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Principal	07-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	31-Jan-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	MIS for student details pertaining to examination, admission, results, accounting, and faculty information.
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bokaro Mahila College, affiliated to university of BBM KU, Dhanbad, follows the curriculum given by the University. The vision and mission of the college reflects the commitment towards holistic development of the students, including development of social and human values in them through academic, co-curricular and socially meaningful activities. At the beginning of an academic session, developmental meeting are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them. Master routine is prepared by the routine in-charge and distributed to the departments. Classes are held according to the CBCS syllabus under the supervision of college administration. We have a rich library. A good number of books and journals are available in the library. Adequate instruments and facilities are also given to the students for their practical classes. Need-based survey programs, field works and educational excursion are also carried by the departments. Group discussion amongst the students are also conducted during the classes. Regular class test, mid term examination, mid semester examinations, and regular assessment in practical classes are done to keep track of the improvement of the students. Tutorial classes are also conducted based on requirement. College administration also keep a vigilant eye on the results, departmental proceeding and student needs.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hons/General	16/07/2019
BSc	Hons/General	16/07/2019
BCom	Hons/General	16/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Students feedback is filled by VI semester students. Feedback is also collected from the parents during parents teacher meetings. The different areas where improvements are required are discussed in respective committees and departments. The proposals given by the different committees and departments are discussed in governing body of the college for necessary action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONS /GEN	600	508	498
BSc	HONS	200	80	68
BCom	HONS /GEN	200	140	135
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	711	Nil	39	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

39	2	10	1	2	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, through various committee like students counselling committee, Administration committee, Sexual harassment committee, Cultural committee, Anti ragging committee, Sports committee, Social welfare committee etc. At the beginning of the academic session, the admission committee conducts orientation programs for the students whereby they are acquainted with the institution, its goals and mission. Student counselling committee provides primary Psychological counselling to those who need them. Sexual harassment cell has been set up to provide a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
711	39	18:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
68	39	29	Nill	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	MR RAJIV KUMAR SINGH	Lecturer	AISHE

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	029	19-20	21/10/2020	03/11/2020
BCom	029	19-20	21/10/2020	03/11/2020
BSc	029	19-20	21/10/2020	03/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Skill development program and job oriented training by TISS. Institutional level departmental workshop, seminar and special lectures. Use of web resources, wifi and computer lab.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared in the beginning of the session. It is distributed among the teachers and non teaching staff. It contains Holiday list, mid sem exam schedule, sports and cultural activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2016-19	BSc	HONS	112	90	80
2016-19	BCom	HONS/GEN	269	248	92
2016-19	BA	HONS/GEN	644	467	72
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/e/1FAIpQLScIOEMGA7C49tBorMW_A8SqWuBEBQHugPTD5md4_QZGI16A/viewform

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Null	Null	Null	2020	Null	Null	Null
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Null	Null	Null	2020	Null	Null	Null
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Null	1	Null	Null
Presented papers	Null	1	Null	Null
Attended/Seminars/Workshops	Null	1	Null	Null

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150000	60000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
0	Partially	0	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11376	150949	124	9000	11500	159949
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	15	1	1	0	0	1	1	0	0
Added	0	0	0	0	0	0	0	0	0
Total	15	1	1	0	0	1	1	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Admission and examination have been computerized. Central computer facility with wifi internet connection is available. College ground is available for sports. It is maintained properly. An appeal has been made to state sports ministry to build a stadium as college can provide necessary space for the same. Lab equipment are bought as required. NSS wing has been provided with office, furniture, notice board etc. For cultural activities, a hall has been provided with sound system, musical instrument etc. College has drinking water supply for students and staff, as well as proper clean washroom facilities. There is a common room, a small gym, first aid, and a mother child care facilities. College maintains its infrastructure within its limited resources.

<http://www.bokaromahilacollege.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Zila Kalyan Vibhaag, Bokaro	28	62000
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Skill Development Programme	09/07/2019	90	TISS
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passed in the comp. exam	Number of students placed
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			activities		
2020	Nil	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	425	B.Sc, B.A., B.com	History, Geography, Mathematics, Political Science, English, Hindi	VBU, BBMKU, Nalanda University, IGNOU	Masters, MBA, B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities Nil	University level	20
Sports Activities Nil	University level	18
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	International	awards for Sports	awards for Cultural	number	student
2019	Solo Group Song	National	1	3	34	Preety Gupta
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There are two students representative in the IQAC. They give their suggestions regarding students related activities and their problem. Their feedback is analyzed and their issues are timely addressed.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college provides operational autonomy to various departments.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	There are 5 teaching and non teaching staff using ICT tools. There is 1 smart classroom. Desktops and laptops are used. Examination department form and results are sent online. Transaction process for fees etc. is also completely computerized.
Industry Interaction / Collaboration	Regular interaction between college and local industrial units like BSL, ONGC, NP industries, Chanakya Coaching institute for skill development and employment.
Research and Development	Encouragement to teacher to attend

	<p>refresher and orientation courses, national seminar and workshop. Encouragements to students to attend seminars and guest lectures organised by the departments.</p>
Teaching and Learning	<p>Strategies to improve quality of teaching process, follow academic calendar, upgradation of library. Interesting classes, field work and project work to engage students.</p>
Human Resource Management	<p>Strategies to improve quality in human resource management. Encouragement to computer training to all teaching and non-teaching staff. Wifi facilities are available.</p>
Curriculum Development	<p>The detailed curriculum of all the subjects are made by the BBMK University Dhanbad, under the guidance of academic council. The detailed curriculum is mailed to the Principal by the University. These curriculum are circulated to the Hod of respective departments. The syllabus is distributed to faculty of the department and also to the students. Routine in-charge of the college prepares the master routine on the basis of CBCS curriculum and circulates it to different departments. Departments conduct meeting for allotment of classes among the teachers. Project work and field work are also organised by departments according to given curriculum. Students satisfaction survey is conducted by IQAC to improve the teaching learning process of each department.</p>
Examination and Evaluation	<p>Two internal exams are conducted in each semester. Display of all mid sem exam marks is done within a month and grievances of students are solved expeditiously. The lab examination is conducted with internal and external examiner appointed from other colleges as decided by the University.</p>
Admission of Students	<p>Students admitted in the college come from various economic sections of the society. Most of the students are from backward categories i.e ST/SC and OBC, as also from economically poor families. The college is very much aware about its responsibility towards upliftment of these students and encourages their enrolment. At the beginning of the academic session, the admission committee conducts</p>

orientation programme for the students whereby they are acquainted with the institution, its goals and mission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Online admission process followed according to university rules.
Examination	Registration, exam form fill up and online services.
Finance and Accounts	Our college conducts internal audit regularly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
39	39	34	33

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

2

2

3

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our college conducts internal audit regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Achit Associates	Yes	College
Administrative	Yes	Achit Associates	Yes	College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

The college introduced ESCI health insurance program .It is beneficial for teaching and ton teaching staff .HRA/Quarter allotted and loan granted when required.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Upgraded to Model College by RUSA. Active participation of students in sports and cultural activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Only LED bulbs used to restrict power consumption

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	8
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Gardening 2. plantation drive 3. use of large dustbins for clean campus 4. water management, deep boring in sector 5 campus 5. use of LED bulbs which consume less electricity
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Being an all women college, there is a baby care corner where mothers can feed their babies. This helps women continue with their education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.bokaromahilacollege.org>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To ensure holistic development of women, the college not only encourages academic and extracurricular activities, but also focuses on health and fitness of students. A baby feeding room has been set up so that mothers can also continue with their education. From time to time, there are doctor visits in the college as well.

Provide the weblink of the institution

<http://www.bokaromahilacollege.org>

8.Future Plans of Actions for Next Academic Year

To ensure 1. Clean and green campus with the help of big dustbins and plantations. 2. Plan to convert into Model College. 3. Deep Boring for safe drinking water.