



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		BOKARO MAHILA COLLGE
• Name of the Head of the institution	DR. MANJU SINGH	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	06542242244	
• Mobile No:	8210308916	
• Registered e-mail	bokaromahilacollege@gmail.com	
• Alternate e-mail	drmanju.singh466@gmail.com	
• Address	SECTOR-III/E & SECTOR-V/A BOKARO STEEL CITY	
• City/Town	BOKARO STEEL CITY	
• State/UT	JHARKHAND	
• Pin Code	827003	
2.Institutional status		
• Affiliated / Constitution Colleges	AFFILIATED	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	BINOD BIHARI MAHTO KOYLANCHAL UNIVERSITY, DHANBAD				
• Name of the IQAC Coordinator	DR. PRABHAWATI KUMARI				
• Phone No.	9431710929				
• Alternate phone No.	7033884149				
• Mobile	9431710929				
• IQAC e-mail address	sanjoyprabha@gmail.com				
• Alternate e-mail address	birendrakumar406@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://bokaromahilacollege.com/aqar/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bokaromahilacollege.com/academic-calender/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.13	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			07/01/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
HRD JHARKHAND	GRANT	JHARKHAND GOVT .	2021-22	6000000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1.Solar panels have been installed in Sector-V campus and deep boring has been done for water. 2.Ongoing correspondence with NCC Center for establishment of NCC. 3.Construction work is in progress in Sector-V campus. 4.Exhibition organized by the Art & Craft committee. 5.Annual sports function organized by sports committee.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Regular meeting of IQAC members with teaching and non-teaching staff and students.	Students attendance and participation increased.	
Improve teaching learning process through subscription to E-library.	Registered with N-list (INFLIBNET)	
Execute the plan to transform the college into Model College.	RUSA Cell has been constituted. An amount of Four Crore released from RUSA to convert Bokaro Mahila College into a Model College.	
Renovation plan for Sector-III and Sector-V campus.	Repair work going on in Sector-III.	
A new building in Sector-V	Construction work is in progress	

campus is under construction and a monitoring committee should be constituted for this.	in sector-V campus and monitoring committee has been formed.
Art and Craft exhibition should be organized.	Exhibition was organized by the Art and Craft committee with the students.
Annual sports should be organized.	Annual sports function was organised.
Preparation and submission of NIRF-2023	Necessary data were complied with support from the faculty and uploaded in NIRF web portal on 21 Dec. 2022
Preparation and submission of data AISHE.	Submitted data in the AISHE web portal on 19/01/2023
Preparation and submission of AQAR.	For filling AQAR - 2021-22, reports were collected from various committees of the college.
Plan to install solar panels and deep boring in sector-V campus.	Solar panels have been installed in Sector-V campus and deep boring has been done for water
Plan to open NCC wing in college.	Ongoing correspondence with NCC center for established of NCC.
Planning to organise National or International seminars and webinars.	International webinars organized on 19 Dec 2021. Many teachers participated online in National and International webinars.
Correspondence for Financial aid with university for NSS.	Correspondence is underway for getting funds from university for NSS.

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
PRINCIPAL	05/09/2023

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	19/01/2023
15. Multidisciplinary / interdisciplinary	
<p>Bokaro Manila college is affiliated to the BBMK University, Dhanbad. The University introduced NEP from the 2021-22 session. The NEP syllabus contains multidisciplinary and interdisciplinary courses. The syllabus has been circulated among the faculty members and students. Further, to better understand the syllabus, meetings have also been organized by the college for teachers and students. NEP multidisciplinary courses have been introduced from the 2021-22 session.</p>	
16. Academic bank of credits (ABC):	
<p>Academic bank of credit (ABC) has been introduced by the college at the direction of the university. Students in the new session 2021-24 are registered in ABC. College helps in the registration to ABC through counselling.</p>	
17. Skill development:	
<ol style="list-style-type: none"> 1. Spoken English classes have been arranged for the students. 2. Certificate course on Data Science has been started from this year. 	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
NA	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
<ol style="list-style-type: none"> 1. Prioritisation of Outcome Based Education by the teachers in the college in accordance with the curriculum. 2. Field trips, map works, tutorial classes, internal exams and extra curricular activities help students to better understand the syllabus. This leads to a marked increase in the performance of the students. 	
20. Distance education/online education:	
NA	

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	20
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	716
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	500
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	523
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	36
File Description	Documents
Data Template	View File

3.2	74
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	23
Total number of Classrooms and Seminar halls	
4.2	26,57,440
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Bokaro Mahila College is Affiliated to the BBMKU University, Dhanbad. The University introduced NEP from the 2021-22 session. The NEP syllabus contains multidisciplinary, interdisciplinary and vocational courses. As per University guidelines, the syllabus has been circulated among the faculty members and students. Further, to better understand the syllabus, meetings have also organized by the college.

Routine incharge of the college prepares the master routine on the basis of curriculum and circulates it to different departments.

Departments conduct meeting for allotment of classes among the teachers. Project work and field work are also organized by departments according to the given curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared in the beginning of the session. It is distributed among the teachers and non-teaching staff. It contains Holiday list and exam schedule as well. The sports and cultural activity programmes are also included in the calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bokaromahilacollege.com/academic-calender/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

83

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

83

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human**

Values, Environment and Sustainability into the Curriculum

Cross-cutting issues like gender, environmental sustainability, human values and professional ethics etc. find sufficient space in various programmes offered by the University. Some of the subjects are:

1. Environmental Studies-Sem-I
2. Environmental and Public Health-Sem-I
3. Constitution of India Human Rights-Sem-III
4. Indian History Cultural & Diversity-Sem-III
5. Computer Application and Information Technology-Sem-IV
6. Entrepreneurship -Sem-IV
7. Human Resource Development-Sem-IV

NEP- 1. Health & Wellness, Yoga Education & Sports & Fitness, 2. COMPUTER HARDWARE & SOFTWARE, 3. Office Management & Secretarial Practice 4. Literature Business & Writing

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

18

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://bokaromahilacollege.com/wp-content/uploads/2022/02/student-satisfaction.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1000	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
490	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Students admitted in our college belong to various sections of the society, including the economically weaker sections and the backward communities, like ST, SC and OBC. The college is conscious about the	

overall growth of these sections and their social upliftment. Advance learners and weak students are identified as per their response in the classroom as well as the performance in mid semester exam. Teacher takes extra classes for weaker students to guide them at par with the rest of the class.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1970	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following activities are conducted by the Institution for educational processes.

1. Experience in Teaching- On teachers' day, an opportunity is provided to students to teach as teachers and are given an exposure to take lectures in the classroom. This helps students to improve their knowledge, presentation skills and personality.
2. Participative learning- College provides an opportunity for participative learning to encourage students and actively involves them in learning process. The college promotes participative learning through group discussions, assignments, quiz competitions etc.
3. Problem solving method - To improve critical thinking and problem solving skills, students counselling committee organizes meetings thrice in a year.
4. Learning through Co-curricular activities- The students participate in various co-curricular activities which support teaching learning process like educational workshops, district level NSS campus etc.
5. Learning through extra-curricular activities- The students participate in various extra-curricular activities organised by the college like cultural events

and sports. The students are encouraged to participate in Inter-collegiate cultural and sports competition like Yuwa Mahotsav and Women's Cricket Tournament. The college magazine Pankhuri provides a stage to the students to express their creative thinking. 6.

Learning through extension activities- The students participate in extension activities like tree plantation, Swachh Bharat Abhiyan, Voter Awareness programme, among others

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://bokaromahilacollege.com/2023-photo-gallery-duplicate-9772/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers used ICT enabled tools for effective teaching-learning process .There are five teaching and non-teaching staff who are using ICT tools. General ICT tools are being used by BMC faculty on desktops and laptops. Examination department forms and results are being published online, and transactions of money have been completely computerized. Admission process is also fully computerized.

Internet and wi-fi facilities are made available to all the students in the college campus, free of charge. College website carries a weblink for important information. The students get all their academic information on the website. Bokaro Mahila College has registered with N-List (INFLIBNET) for enhancing the learning opportunities for students through access to e-library. Feedback of stakeholders are received through online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.bokaromahilacollege.com

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

36

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For transparent and robust Internal assessment, the following mechanism is adopted

1. Internal examination committee. 2. Question paper setting. 3. Conduct of examination. 4. Result display. 5. Interaction with students regarding their internal assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the students towards learning and attending the classes has also increased. It has also created interest among the students to take active participation in various cocurricular and extra-curricular activities for their overall personality development.

File Description	Documents
Any additional information	View File
Link for additional information	https://bbmkuniv.in/student/ug/result

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a well-organized mechanism for redressal of grievances. The students can approach the teachers, college examination controller and principal to redress the examination related grievance, as per their requirement and jurisdiction of the grievance.

A. Grievances related to Internal Examination- At the college level, the evaluation work is done for the mid semester Internal

examination. If any student feels that the marks given to her in any paper are not just, she can apply for revaluation upon remitting the fees for revaluation to the college. The college appoints subject expert other than the previous assessor. If there is change in score, it is corrected by internal examination committee of the college. College has to declare final revaluation result within fifteen days. B. Grievance regarding University Examinations- Grievance related to university regarding graduate courses are forwarded to the university grievance cell. Students who were not satisfied with their marks in the university examination can apply for revaluation to the university. The norms regarding grievances are displayed on university website. The college follows the university policy. The entire mechanism to deal with examination related grievances is timebound as per university rules and regulation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. 1. Graduate attributes are described to the first-year students at the commencement of the programme. 2. At least 4 hours are spent by the teachers for introducing the subject to the students. 3. Soft copy of curriculum and learning outcomes of programmes and courses are uploaded on the institution's website for reference.

4. The importance of the learning outcomes are communicated to the teachers in IQAC meetings and staff meetings. 5. Students are also informed how to use basic laboratory equipment correctly and effectively in order to conduct measurement and analyse and interpret the results, including understanding of uncertainties. The learning outcomes are expressed in the vision and mission statement of the college in the prospectus and website of the college. These are discussed in departmental meetings with staff and also reiterated by the principal in her speech during various programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bokaromahilacollege.com/igac-update/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through syllabus completion, syllabus content, internal evaluation, regular evaluation, and result. The programme specific outcome is measured by comparing the aggregate results of all courses of an individual student with the average performance of all the students in a given programme.

The importance of course material and courses in terms of employability are also analyzed to measure the learning outcomes.

The college has also used the students' satisfaction survey form developed by NAAC to seek feedback of students and measuring the attainment of course and programme outcome. This is shared through IQAC webpage to all stakeholders, so that they remain informed of the accomplishments and shortcomings in teaching learning process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

443

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bokaromahilacollege.com/wp-content/uploads/2022/02/student-satisfaction.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A social awareness committee has been formed in Bokaro Mahila College under whose guidance the students undertake counseling on health and hygiene of the economically and socially backward girls and women of their neighborhood. The students also share their books and knowledge during these counseling sessions. This helps inculcate responsibility for upliftment of the society. The students of the Art and Craft Committee of the college help women to employ themselves in small-scale and domestic industries. Art and craft committee arranges exhibition with students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Bokaro Mahila College was established in 1976 and is equipped with adequate infrastructure related to higher education. The college has its own two campuses, the first campus is of 10 acres in Sector-5 of the Bokaro Steel city, and the second is of 4 acres in Sector-3 of the city. The college has 14 lecture halls, 7 labs, 2 computer rooms, and 1 seminar hall. The college has Smart Classrooms, 1 Sick Room, a Baby Care Room, a Common Room, an Examination Room, a General Section, an Art and Craft Room and an Accounts Section. The college has a room for indoor games, playground for outdoor sports, cycle stand for girl students and parking. Electricity supply is available 24 hours. Internet facility is also available 24 hours for students and teachers. There is one computer lab with capacity of 10

students. Classrooms: 08rooms for Arts & Commerce with the following capacity: 01 room- 80 students 07 rooms- 36 students

For Science, 05 rooms with the following capacity: 03 rooms- 80 students 02 rooms- 30 students 1 Computer Lab with capacity of 10 students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. There is a cultural committee in the college which has many musical instruments.

2. Bokaro Mahila College has a sports committee which provides training to the students in outdoor and indoor games like Cricket, Volleyball, Carrom board, Chess etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

146682

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bokaro Mahila College has a library committee and a library incharge, under whose guidance the subscription of books, counting of books, binding of books getting spoiled, recommendation of news books according to the new syllabus, are done. The up-to-date status of the library is given to the principal by the incharge of the library. Library ID card is given to students in their first year of enrolment for subscription to books in the library. There are 15968 books in the library. Teachers and students also take advantage of N-list (INFLIBNET) which is an e-library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Bokaro Mahila College has broadband facility and 24 hours wifi facility is available to the teachers and students in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

146682

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of Bokaro Mahila College Academic and Support Facility is done in the following manner.

1. Library- Bokaro Mahila College has a library committee and library in-charge. They are responsible for upkeep of the library and keeping it up-to-date. Library ID card is given at the time of first year enrolment and used by the students for lending books from the library.

2. Computer- Computer is looked after by IT incharge. Outsourcing of computer maintenance is also done.

3. Classroom and Conference Hall - Maintenance of classrooms and conference hall is done regularly. The blackboard, fan, electricity, windows and doors in the classrooms are repaired from time to time. It is also ensured that Wi-Fi facility is available in the classrooms.

4. Laboratory -The laboratory attendant does the work of cleaning the equipment and placing it at the proper place. In the event of a major break down in the laboratory, it is repaired through outsourcing.

5. House Keeping- Bokaro Mahila College has housekeeping personnel, who are responsible for cleaning of classrooms, bathroom, common areas, etc. Some sweepers, gardeners and gatekeepers are also hired through outsourcing.

6. Clean drinking water - Aquaguard has been installed for drinking water in Bokaro Mahila College. Aquaguard and water tank are cleaned from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bokaromahilacollege.com/facility/
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
51	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
20	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>B. 3 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="71 427 550 506">File Description</th> <th data-bbox="550 427 1495 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 506 550 656">Link to institutional website</td> <td data-bbox="550 506 1495 656">https://bokaromahilacollege.com/2023-photo-gallery/</td> </tr> <tr> <td data-bbox="71 656 550 723">Any additional information</td> <td data-bbox="550 656 1495 723">View File</td> </tr> <tr> <td data-bbox="71 723 550 869">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="550 723 1495 869">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	https://bokaromahilacollege.com/2023-photo-gallery/	Any additional information	View File	Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded	
File Description	Documents								
Link to institutional website	https://bokaromahilacollege.com/2023-photo-gallery/								
Any additional information	View File								
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded								
<p>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>									
<p>61</p>									
<p>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>									
<p>61</p>									
<table border="1"> <thead> <tr> <th data-bbox="71 1240 550 1319">File Description</th> <th data-bbox="550 1240 1495 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 1319 550 1386">Any additional information</td> <td data-bbox="550 1319 1495 1386">View File</td> </tr> <tr> <td data-bbox="71 1386 550 1599">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="550 1386 1495 1599">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded								
<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

66

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg:

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In addition to their coursework, the students of Bokaro Mahila College also participate in cultural programs and sports. To ensure the participation of students in IQAC also, two students have been nominated. Students are also enrolled in NSS programs and actively participate in the NSS programs. NSS program officer organised camp in village, where NSS students perform awareness program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Bokaro Mahila College has an alumni association. Our alumni participate in the foundation day celebrations and cultural programs of the college. Alumni meet is also organized from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Bokaro Mahila College is continuously working towards its vision and mission. With the establishment of Bokaro Steel Plant, Bokaro Steel Management's attention was drawn towards the establishment of higher education of women in Bokaro Steel City. Bokaro Steel Plant established Bokaro Mahila College for the awareness and availability of higher education for women. Towards this, Bokaro Steel Plant provided basic facilities like land, building, water, and electricity. The vision and mission of the college was to educate the women of rural areas, as also from families of employees of the Bokaro Steel Plant for their all-round development and self-reliance. In this mission, emphasis was also placed on girls of backward, scheduled caste and scheduled tribes, and those from economically poor background, to educate them and integrate them in every sector of the economy. In line with this mission, the names of women who are below poverty line, are sent to the welfare department, and they get scholarship from the government. Bokaro Mahila College takes care of its students. Therefore, baby feeding room has also been made available in the college so that women can complete studies even after motherhood. In these ways, Bokaro Mahila College is committed to achieving its vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Bokaro Mahila College has 16 committees through which tasks in different areas are coordinated. These committees are as follows.

1. Science Forum

2. Student Council and Grievance Committee

3. Purchase Committee

4. Library Committee

5. Literary and Arts Committee

6. Cultural Program Committee

7. Art and Craft Committee

8. Social Awareness Committee

9. Employment Supplementary Committee

10. Nomination Committee

11. Anti Ragging Committee

12. First Aid Committee

13. Building Committee

14. Sports Committee

15. Alumni Committee

16. Media Cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Library- There is a library in the college in which there are 15968 books. IDcard is given to the students in the college through which books can be borrowed by them. In 2021, the college also registered with N-list (INFLIBNET) for e-library.

2. ICT facility - The college has one smart classroom and 15

computers. Work is done online in the Examination Department and Accounts Department. Internet and Wi-Fi facility is available in the college for the teachers and students.

3. Research work and Workshop- Teachers are encouraged to participate in research work and workshop.

4. Teaching and Learning - Bokaro Mahila College has its own academic calendar based on the academic calendar of the university. Based on this, the syllabus, examinations, and other programs are conducted throughout the year.

5. Curriculum- The syllabus of courses is sent to the college by University. Head of departments distribute the syllabus among the teachers. Classes were conducted as per routine. Project work and field work were also conducted according to the curriculum. This year 2021-22 NEP-20 is introduced in the college. NEP co-ordinator attend workshop to understand the NEP syllabus and curriculum.

6. Admission- There is an admission committee which guides the enrolment of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In Bokaro Mahila College, the Principal is assisted in administration of the college by various committees. There are 16 such committees in the college which give advice to the principal in different areas. The principal keeps the suggestions of these committees with the management committee. The decisions which are taken in the Management Committee are implemented in the college. Any administrative work on behalf of the university is done through the principal. All correspondence is through email. Whatever email

is received from the university, the principal provides its notice in a register and the teachers get this notice through the register. The students get this notice from the teachers. In addition to the notice register, email and WhatsApp are also used. All the teachers of the college are on posts approved by the government. Posts are advertised for the appointment of any post in the college and appointments are made based on merit only after due process and interview. The rules of reservation are also followed. Service rules are also followed. Service book of all teachers has been prepared in which the complete record of their service is recorded.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Bokaro Mahila College implements welfare schemes for its teachers and non-teaching staff.

1. Houses have been allotted to teachers and non-teaching staff in the college.

2. ESIC scheme has been implemented as health insurance.

3. Pragma Kendra is open in sector-III campus to help the teachers & students in various ways.

File Description	Documents
Paste link for additional information	https://bokaromahilacollege.com/2023-photo-gallery/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers and non-teaching staff are encouraged for excellence in the college. Select staff are honored every year on Republic Day for their excellence in work. This year, Prof. R. K. Singh and Mr. Sudhir Pandey were honoured. A student Nidhiwas also honored for her excellent performance in Cultural Activity. 20 students who participated in youth festival (antarnad) in BBMKU were also honoured

by the Principal of Bokaro Mahila College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

One of the sources of income for the college is the enrolment fee charged. Enrolment fee is collected in each semester. The Government of Jharkhand also gives sixty lakh annual grants in salary to the college. The salary of the college staff and the maintenance of the infrastructure of the college is met through the enrolment fee and the grant amount. The college has its own account section, which keeps the account of the income and expenditure of the college. All the transactions are done through online mode. The details of income expenditure are entered in the register. On the recommendation of the Accountant and the bursar, any withdrawal is made with the joint signature of the Principal and the Secretary. Income expenditure is audited every year and the audit report is sent to the university and the government. Utilization Certificate of Grant Amount Audit Report with Certificate of C.A. is also sent to the University and the government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

One of the sources of income for the college is the enrolment fee charged. Enrolment fee is collected in each semester. The Government of Jharkhand also gives sixty lakh annual grants in salary to the college. The salary of the college staff and the maintenance of the infrastructure of the college is met through the enrolment fee and the grant amount. The college has its own account section, which keeps the account of the income and expenditure of the college. All the transactions are done through online mode. The details of income expenditure are entered in the register. On the recommendation of the Accountant and the bursar, any withdrawal is made with the joint signature of the Principal and the Secretary. Income expenditure is audited every year and the audit report is sent to the university and the government. Utilization Certificate of Grant Amount Audit Report with Certificate of C.A. is also sent to the University and the government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC Committee formed as per the guidelines of the NAAC.

2. New Committees were formed.

3. Head of Department provided estimate of future outlay for their respective departments to the RUSA co-ordinator.

4. To convert Bokaro Mahila College into a Model College, the College got four crore aid through RUSA.
5. Construction of new buildings is ongoing in Sector-V campus.
6. Supervision committee has been formed to supervise the construction of new building.
7. Renovation is going on in sector-3 campus as well as sector-5 campus.
8. Rain harvesting system has been constructed in sector-5 campus.
9. Solar panel has been setup in sector-5 campus.
10. Pragya Kendra has been opened in sector -3 campus to help the students in various ways.
11. NEP-20 introduced from 2021-22 session
12. Registration in N-List (INFLIBNET) e-library was done for the benefit of teachers and students.
13. The college has been registered with NIRF.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the beginning of the year, a meeting of all the teachers is held with the Principal, IQAC Co-ordinator on how to improve the teaching learning outcomes, and the views of all the teachers are invited on this. Every year, academic calendar is prepared in the college and all activities of the college are as per the academic calendar. Academic calendar and all the information about the college are uploaded on website. Several committees have been formed for the overall development of the students in the college, including cultural committee and sports committee. The IQAC team constantly monitors the working of the committees. The IQAC holds a meeting

every three months and its report given to the the Principal. It invites feedback from the teachers and students, as also the alumini and the management committee so that the nessecery improvements can be made. The Principal, all the teachers and committies meet every semester with the IQAC co-ordinator, in which the teaching learning process is reviewed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In Bokaro Mahila College, any post or promotion is done on the basis of merit without any gender discrimination. Applications are invited for any administrative post in the college without any gender discrimination. Management committee considers the candidature and

the appointment letter is given on the basis of merit. The administrative posts in the college are bursar, Prof. in-charge, Examination Controller, Enrolment in-charge, who are appointed on the basis of merit without any gender discrimination.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Bokaro Mahila College has Solid Waste Management and Liquid Waste Management system. Large dustbins are kept in both the campuses of the college, in which dry dustbin and wet dustbin are written for waste segregation. The cleaning staff of the college cleans daily, and the wet and dry waste is dumped in separate bins. These garbage bins are cleared daily by the public health department of the city. Waste Recycling System is present in Sector 5 Campus of our college. It is used to make manure by putting it in the pits of the campus. It is used by the Department of Botany for its medicinal plants. All the staff and students try to keep the campus clean. NSS students run cleanliness campaigns from time to time so that the spirit of cleanliness is inculcated among the students. The college conducts cleanliness campaign on Gandhi Jayanti. Awareness is created about

maintaining a clean campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In Bokaro Mahila College, there is a student counselling committee

for promoting mutual harmony and culture appreciation. The college is constantly trying to educate the students without any community discrimination, caste discrimination, cultural discrimination, and helping the students appreciate the diversity of Indian culture. For the awareness of equality and cultural harmony in the college, the committee organizes cultural programs on the occasion of Independence Day, Republic Day, Gandhi Jayanti, Teacher's Day, Parakram Day etc. Through such programs, the college attempts to teach the lessons of equality, peace, democracy and cultural harmony among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to make students aware of constitutional, fundamental rights and duties, important national days are celebrated in the college.

1. Independence Day and Republic Day celebrations are organized on 15th August and 26th January in the College. On these occasions, flag hoisting is done by Principal and cultural programs are organized, which includes songs and speeches.
2. Parakram Day-Parakram Day is celebrated, to promote the spirit of self-respect.
3. Yoga Day June 21- Healthy mind develops in a healthy body. Yoga Day is celebrated with this concept, so that there can be awareness among teachers and students about physical fitness.
4. June 5 -On this day, tree plantation is done by the students and the importance of a green and healthy environment is highlighted. This helps develop consciousness among the students towards environmental protection.
5. Teacher's Day-On this day, the focus is on appreciation, assessment and changes required for teachers.

6. Ambedkar Jayanti: His contributions to the constitution, constitutional rights and duties are discussed, so that students are aware about their constitutional rights and duties.

7. Gandhi Jayanti -On this occasion, cleanliness campaign is organized with involvement from the students. The importance of cleanliness is explained to the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to make students aware of constitutional, fundamental rights and duties, important national days are celebrated in the college.

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3. Yoga Day June 21- Healthy mind develops in a healthy body. Yoga Day is celebrated with this concept, so that there can be awareness among teachers and students about physical fitness.
4. June 5 -On this day, tree plantation is done by the students and the importance of a green and healthy environment is highlighted. This helps develop consciousness among the students towards environmental protection.
5. Teacher's Day-On this day, the focus is on appreciation, assessment and changes required for teachers.
6. Ambedkar Jayanti-His contributions to the constitution, constitutional rights and duties are discussed so that students are aware about their constitutional rights and duties.
7. Gandhi Jayanti -On this occasion, cleanliness campaign is organized with involvement from the students. The importance of cleanliness is explained to the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Women's Empowerment-** Bokaro Mahila College is promoting higher education among women in rural and urban areas of Bokaro district. In addition to education for women empowerment, cultural and sports events and NSS programs are also helping in the personality

development of the women.

2. Beti Bachao Beti Padhao - In true spirit of the slogan of Beti Bachao Beti Padhao, the college is constantly trying to educate the women from all sections of the society, caste and community. The college has many schemes which ensure that women do not miss their studies due to any financial problems. Scholarship scheme has been made available for the students of the college from economically backward, backward class, scheduled caste and scheduled tribe. Under this scheme, the names of students are sent to the Welfare Department of the Government of Jharkhand, from where they get financial assistance. This ensures that no student drops out due to lack of money.

3. Baby Feeding and Baby Care Room - In Bokaro Mahila College, the women students can continue their studies even after motherhood. Baby feeding and baby care room have been made available. It was established with the thought that there should be no interruption in studies even after motherhood.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bokaro Mahila College was established with the objective of promoting women's education. The aim of the Women's College is not only to educate women, but also to develop their all-round personality. There are two initiatives which ensure that women continue their studies inspite of challenges. 1. Baby Feeding and Baby Care Room - Bokaro Mahila College has established Baby Feeding and Baby Care Room so that studies can continue along with motherhood. 2. Scholarship Scheme - Scholarship scheme has been introduced for the students who are from economically backward sections, backward classes, scheduled caste and scheduled tribe. Under this scheme, the names of the students are sent to the Welfare Department of the Government of Jharkhand, from where they get financial assistance. The main objective of the scheme is to ensure

that education can continue despite financial difficulties.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. It has been our goal to see Bokaro Mahila College as a model college. For the fulfilment of this goal, an amount of four crore rupees has been released to the cabinet from RUSA in the first cycle.

2. Our second goal is to enable the teachers and non-teaching staff of Bokaro Mahila College to get the benefit of the seventh pay scale and for this we are in touch with the Jharkhand government.

3. NCC is planned to be set up.

4. Green Campus - Our goal is to make the college a green campus.

5. Our Goal is to have well developed Lab & building for science in both campuses.